



Date : October 1, 1984

Reply to
Attn of : NND

Subject: Declassification Review Training Seminar

To : Seminar Participants

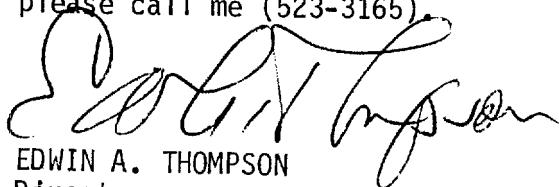
Attached is a copy of the proposed agenda for the 1984 Declassification Review Training Seminar. Comments and suggestions for revision are welcome (523-3165).

Please note that the NARS and the other agency participants will meet together in Room 105 of the National Archives Building (8th and Pennsylvania Avenue N.W.) on Tuesday, October 23. Only the NARS participants will be meeting on Wednesday, October 24.

Participants at the Tuesday sessions should bring their agency ID for use in entering the National Archives Building. Room 105 is directly above the Pennsylvania Avenue lobby. There are open staircases leading off the lobby to the floor above where the meeting will be held. There is a telephone in Room 105 for receipt of emergency calls (523-3265). Non-emergency messages can be left with the secretary in the near-by Office of Presidential Libraries (523-3212) for delivery throughout the day.

Please consider yourself an active participant in each session you attend. Questions, comments, and constructive criticism will be welcomed at every session. If you are making a presentation and wish to have any special A/V equipment available, please contact me as soon as possible.

Also attached is a list of the expected NARS participants. A similar list of the other agencies' attendees will be prepared and distributed at the first session. I would appreciate a call from each participating agency with the names of those planning to attend the Tuesday sessions. If there are further questions, please call me (523-3165).



EDWIN A. THOMPSON
Director
Records Declassification Division

Attachments

NATIONAL ARCHIVES AND RECORDS SERVICE
DECLASSIFICATION REVIEW TRAINING SEMINAR
Washington, D.C.

AGENDA

Tuesday, October 23, 1984, Room 105, National Archives Building

- 8:30 - 9:00 Welcome and Introduction to Seminar. George Scaboo, Deputy Archivist of the United States.
- 9:00 - 10:00 Declassification Review Under E.O. 12356. The View from ISOO. Steven Garfinkel, Director, Information Security Oversight Office. The View from the NSC. Brenda S. Reger, Director, Information Policy and Security Review.
- 10:00 - 10:15 Break.
- 10:15 - 11:00 Mandatory Review Under E.O. 12356--The Agency Prospective. Agency Representatives.
- 10:00 - 12:00 Mandatory Review Under E.O. 12356--The NARS Propective. Clark - Truman, Haight - Eisenhower, Forbes - Kennedy, Humphrey - Johnson, Howard - Nixon, Daellenbach - Ford, Elzy - Carter.
- 12:00 - 1:00 Lunch.
- 1:00 - 2:00 Tour of National Archives Building Including Records Declassification Division Work Areas. Williamson and Thompson.
- 2:00 - 3:00 Agency Historical and Publications Projects Affecting Classified Documents in Presidential Libraries.
FRUS and Documents on Vietnam. William Slany
Official and "Sponsored" Historical Projects. Agency Representatives
Issues and Problems. NARS Representatives
Status of the Interagency Agreement. Judy Koucky
- 3:00 - 3:15 Break.
- 3:15 - 4:00 Special Declassification Review Problems: Foreign Government Information; White House Originated Information; Microfilmed Records; etc. All.
- 4:00 - 5:00 Systematic Review for Declassification in NARS and in Other Agencies and Reclassification of Previously Disclosed Documents. Thompson, Williamson, Clark, Haight, et. al.

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AGENDA

Wednesday, October 24, 1984, Nixon Presidential Materials Project Reading Room,
Pickett Street, Alexandria, VA.

8:30 - 9:00 Tour of Nixon Project. Howard and Plavchan.

9:00 - 10:00



10:00 - 10:15 Break.

10:15 - 11:45 Problems and Possible Revision of Procedures for Processing
Mandatory Review Requests. All.

11:45 - 1:00 Lunch.

1:00 - 2:00 Computer Assistance to Declassification Review Program--Some
Possibilities. Bill Yoder, American Management Systems.

2:00 - 4:00 Open Discussion. All

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NATIONAL ARCHIVES AND RECORDS SERVICE
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October 23-24, 1984

NARS Participants

Office of Presidential Libraries
Judy Koucky

Truman Library
Harry Clark
Dennis Bilger

Eisenhower Library
David Haight
Rod Sobers

Kennedy Library
Suzanne Forbes
Martin McGann

Johnson Library
Christina Lawson
David Humphrey

Nixon Library
Joan Howard
Ronald Playchan

Ford Library
Jeanne Schauble
Dennis Daellenbach

Carter Library
Martin Elzy

Office of the National Archives
Records Declassification Division
Alan Thompson
Jo Ann Williamson
Judy Thorne
Thomas Graf
Marvin Russell
Louis Curry

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October 23, 1984

Non-NARS Participants

Information Security Oversight Office

Steven Garfinkel
Mike Hughes
Rudy Waddy

National Security Council

Brenda Reger

Department of State

John R. Burke, C/DC
Barbara Ennis, C/DC
Fred Smith, C/DC
Jack Eaves, C/DC/M
Pratt Byrd, C/DC/M
Henry Bardach, C/DC/SR
William Slany, HO..

Department of Defense

William McDonald, OSD/PA/Directorate of Information & Security Review
Brian Kinney, OSD Systematic Review
Mike Brown, Navy
Bill Walker, Army
John Cornett, Air Force

Department of Energy

Len Safranski
Leo Sullivan

Central Intelligence Agency



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